

1. Look at the photos of people learning and discuss the questions.



- What do you think they are learning?
- Would you like to be in any of these situations? Why/Why not?
- Do you like learning new things? Why/Why not?

2. Read the sentences and underline seven verbs which go with the noun *skills*.

- a) My grandparents taught me some camping skills.
- b) If you want to study in the US, you should improve your English skills.
- c) He still needs to work on his computer skills if he wants to get that job in the office.
- d) Sharing a room with a sibling can help children develop important life skills.
- e) I'm going to a conference next week, which means I will have to use my presentation skills.
- f) He wants to work in customer service, but he needs to practise his communication skills.
- g) This exam will measure your reading skills.

3. Look at the underlined verbs in ex. 2 again. Can you find two pairs of synonyms?

4. There are different types of skills in each sentence in ex. 2. Find them and discuss the questions.

Skills for the job

- Can you give some examples of the skills (e.g. camping skills: building a campfire, putting up a tent)?
- Which skills do you have?
- Which skills did you develop when you were a child? Did anyone teach you these skills?
- Which skills do you use at work? Give some details.
- Which skills would you like to work on? Why?
- How could someone improve their:
 - presentation skills?
 - communication skills?
 - computer skills?

5. Look at the pictures. What is the difference between hard and soft skills?

HARD SKILLS



SOFT SKILLS



6. Watch a [video](https://youtu.be/0FFLFCB9xfQ) [https://youtu.be/0FFLFCB9xfQ] about hard and soft skills and check your ideas in ex. 5.

7. Decide which sentences are about soft skills and which are about hard skills. Then, watch the [video](#) again and check your answers.

- a) You can't do your work without them.
- b) They are also called "people skills".
- c) Communication is an example of this type of skill.
- d) You can learn them in school or when you work.
- e) You need to practise them with other people.
- f) You can measure them easily.
- g) You need them if you want to be successful in your job.

8. Match the halves to create different skills.

- | | |
|-----------------|----------------|
| a) being a | 1) player |
| b) being a team | 2) creative |
| c) project | 3) good leader |
| d) driving a | 4) management |
| e) being | 5) management |
| f) time | 6) speaking |
| g) public | 7) car |

9. Look at the skills in ex. 8 and discuss the questions.

- Which of the skills are hard and which are soft? If you think that some skills can be both hard and soft, explain why.
- Why are soft skills important in a workplace?
- Should soft skills be a school subject? Why/Why not?
- Is it easier for you to develop soft or hard skills? Can you give examples?

**10. Look at the skills in the box and decide which fit best into each category below. Explain your choices.**

being a good leader	being a team player	being creative
project management	communication skills	computer skills
public speaking	time management	writing in English

- the three most important skills for a social media specialist
- three skills which take the most time to learn
- the three most important skills in the job market today
- three skills which are the most difficult to measure